

# Commercial Mortgage Income Property Rent Roll & Operating Data



**Desert Empire Mortgage**

**Scott J Simmons**

Commercial Property Loans  
NMLS #244859 DRE #00909344

760-327-2254

Date: \_\_\_\_\_ If Purchase, Sales Price: \$ \_\_\_\_\_  
 Street: \_\_\_\_\_ If Refinance, Date of Purchase \_\_\_\_\_  
 City/St/ZIP: \_\_\_\_\_ Estimated Market Value: \$ \_\_\_\_\_

**Type of Property** (circle one):  Apartment/MF  Office  Mixed Use  Warehouse  Industrial - Other

No. of Units \_\_\_\_\_ Land Area: \_\_\_\_\_ If commercial, Square Feet: \_\_\_\_\_  
 Rentable square feet: \_\_\_\_\_

**If Refinance:**

	Current Lender	Loan Balance	Monthly Payment
1 <sup>st</sup> Mortgage			
2 <sup>nd</sup> Mortgage			

**Rental Income:** (Print additional copies if more than 13 tenants)

Tenant or Landlord Pays

Unit #	Tenant	Monthly Rent	Sq. Ft. or No. Bedrooms	Occupied Since	Lease Expires	Options	(Select One)		
							Elec	Heat	Tax
		\$					T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
							T L	T L	T L
Total Monthly Rent:		\$							
Total Annual Rent:		\$ 0							

Total PREVIOUS year's Rent:

**Estimated or Actual Cash Operating Expenses – Annual**

Accounting and Legal	\$	<input type="text"/>	Gas/Oil	\$	<input type="text"/>
Advertising, Licenses, & Permits		<input type="text"/>	Water		<input type="text"/>
Insurance		<input type="text"/>	Sewer		<input type="text"/>
Management		<input type="text"/>	Electricity		<input type="text"/>
Taxes – Real Estate		<input type="text"/>	Other _____		<input type="text"/>
Taxes – Other		<input type="text"/>	Other _____		<input type="text"/>
General Repairs		<input type="text"/>	Other _____		<input type="text"/>
Supplies		<input type="text"/>			<input type="text"/>
Maintenance		<input type="text"/>			<input type="text"/>
Landscaping, Rubbish		<input type="text"/>	<b>Total Operating Expenses</b>	\$	<input type="text"/>

**Recent Major Repairs (Within past few years)**

Date of Project	Approx Cost	Details



Signature: \_\_\_\_\_